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handler and on which an assessment was already collected;

- (v) The names and addresses of producers subject to assessment supplying eggs to the handlers and number of cases of eggs received from each producer:
- (vi) Total amount of assessment due for eggs handled during the reporting period and remitted with the report; and
- (vii) Such other information as may be required by the Board.
- (2) Collecting handler reports shall be filed each reporting period following registration until such time as the Egg Board is notified in writing that the collecting handler has ceased to do business. During reporting periods in which the collecting handler does not handle any eggs, his report form shall state "No Eggs Handled."
- (b) The Egg Board may require all persons subject to section 7(c) of the Act to make reports as needed for the enforcement and administration of the Order and as approved by the Secretary.

§ 1250.530 Certification of exempt producers.

Egg producers not subject to the provisions of the Act pursuant to §1250.348 shall file with all handlers to whom they sell eggs a statement certifying their exemption from the provisions of the Act in accordance with the criterion of §1250.348. Certification shall be made on forms approved and provided by the Egg Board to collecting handlers for use by exempt producers. The certification form shall be filed with each handler within 10 days after the first sale of eggs to such handler after March 1, 1990, and annually thereafter on or before January 1 as long as the producer continues to do business with the handler. A copy of the certificate of exemption shall be forwarded to the Egg Board by the handler within 30 days of receipt. The certification shall list the following:

- (a) The name and address of the producer;
- (b) Basis for producer exemption according to the requirements of §1250.348; and
 - (c) The signature of the producer.

If the exempt producer becomes subject to the provisions of the Act pursuant to the requirements of §1250.348, that producer shall notify, within 10 days, all handlers with whom he has filed a certificate of exemption.

[55 FR 6974, Feb. 28, 1990]

RECORDS

§ 1250.535 Retention of records.

- (a) Each person required to make reports pursuant to this subpart shall maintain and retain for at least 2 years beyond the fiscal period of their applicability:
- (1) One copy of each report submitted to the Egg Board;
- (2) Records of all exempt producers including certification of exemption as necessary to verify the address of each exempt producer; and
- (3) Such other records as are necessary to verify reports submitted to the Egg Board.
- (b) Egg producers subject to \$1250.514 shall maintain and retain for at least 2 years beyond the period of their applicability:
- (1) Receipts, or copies thereof, for payment of assessments; and
- (2) Such records as are necessary to verify monthly levels of egg production

$\S 1250.536$ Availability of records.

Each handler and egg producer subject to this subpart and all persons subject to section 7(c) of the Act shall make available for inspection and copying by authorized employees of the Egg Board and/or the Secretary during regular business hours, such information as is appropriate and necessary to verify compliance with this subpart.

§ 1250.537 Confidentiality.

All information obtained by officers and employees of the Department of Agriculture, the Egg Board, or any person under contract by the Egg Board or otherwise acting on behalf of the Egg Board from the books, records, and reports of persons subject to this subpart, and all information with respect to refunds of assessments made to individual producers, shall be kept confidential in the manner and to the extent provided in §1250.353 of the Order.